

Crisis Counseling Program

Requirement: Contract
Crisis Counseling Training and Assistance Program

Frequency: Annual Monitoring

Due Date: N/A

Discussion:

This incorporated document provides guidance on the implementation and administration of the SAMHSA/FEMA Crisis Counseling Program (CCP).

Provider	Primary Administrative Office	Counties
LifeStream Behavioral Healthcare, Inc.	515 West Main Street, Leesburg, FL 34748	Lake, Sumter, Marion, Citrus, Hernando
Meridian Behavioral Healthcare, Inc.	1565 SW Williston Road, Gainesville, FL 32164	Hamilton, Suwannee, Columbia, Lafayette, Dixie, Union, Bradford, Gilchrist, Alachua, Levy, Baker,
Mental Health America of East Central Florida, Inc.	531 South Ridgewood Avenue, Daytona Beach, FL 32114	Volusia, Flagler, St. Johns, and Putnam
Mental Health Resource Center	10550 Deerwood Park Blvd., Suite 600, Jacksonville, FL 32256	Duval, Clay, Nassau

The most recent version of The Federal Emergency Management Agency Crisis Counseling Assistance and Training Program Guidance (CCP Guidance) is incorporated herein by reference. The complete set of documents including the CCP Guidance is available at the following website maintained by the Substance Abuse and Mental Health Administration Disaster Technical Assistance Center (SAMHSA DTAC):

<https://www.samhsa.gov/dtac/ccp-toolkit>

Data collection requirements for the CCP are specified in the CCP guidance. Data collection is required through the CCP Online Data Collection and Evaluation System, available on line at

<https://www.ccpdata.org>

For ease of reference, the table below identifies specific documents and tools contained within the CCP Guidance. Upon request, the Department's Disaster Behavioral Health Coordinator can provide copies of the CCP Guidance or specific documents contained therein.

These resources are subject to periodic revision by the federal government. In the event of a disaster, the Department's Disaster Behavioral Health Coordinator will ensure the most recent version of each resource is available to impacted providers.

Crisis Counseling Program Resources	
Resource Type	Resource Name
General Guidance:	Federal Emergency Management Agency Crisis Counseling Assistance and Training Program Guidance Version 5.0, July 2016
Program Applications:	<ul style="list-style-type: none"> • Immediate Services Program (ISP) Application • Regular Services Program (RSP) Application
Training Resources: Required Modules:	<ul style="list-style-type: none"> • Core Content Just In Time Web Based Training Sections 1 – 4 https://www.samhsa.gov/DTAC/CCP-Toolkit/just-time-web-based-training • Core Content Training, CCP Trainer’s Guide and CCP Participant Workbook https://www.samhsa.gov/dtac/ccp-toolkit/train-your-ccp-staff/core-content-training • Transition to RSP Training, CCP Trainer’s Guide and Participant Workbook https://www.samhsa.gov/dtac/ccp-toolkit/train-your-ccp-staff/transition-rsp-training • RSP Midprogram Training, CCP Trainer’s Guide and Participant Workbook https://www.samhsa.gov/dtac/ccp-toolkit/train-your-ccp-staff/rsp-mid-program-training • Disaster Anniversary Training, CCP Trainer’s Guide and Participant Workbook https://www.samhsa.gov/dtac/ccp-toolkit/train-your-ccp-staff/disaster-anniversary-training • RSP Phasedown Training, CCP Trainer’s Guide and Participant Workbook https://www.samhsa.gov/dtac/ccp-toolkit/train-your-ccp-staff/rsp-phasedown-training
CCP Trainer Resources https://www.samsha.gov/dtac/ccp-toolkit/train-your-ccp-staff/ccp-trainer-resources	<ul style="list-style-type: none"> • Handout 1: Disaster Behavioral Health Acronyms • Handout 2: Crisis Counseling Assistance and Training Program Typical Timeline • Handout 3: Disaster Reactions and Interventions • Handout 4: Recognizing Severe Reactions to Disaster and Common Psychiatric Disorders • Handout 5: The Road to Resilience • Handout 7: Organizational Approaches for Stress Prevention and Management • CCP Job Aid for Crisis Counselors • Exercises and Trainer's Tips • Training Feedback Forms - Participants and Trainer • “Face of FEMA” DVD, please contact SAMHSA DTAC at 800-308-3515 or dtac@samhsa.hhs.gov (link sends e-mail) to request a copy of this DVD. • References for CCP Trainer Resources
Evaluation and Reporting Resources	<ul style="list-style-type: none"> • Individual/Family Crisis Counseling Services Encounter Log • Group Encounter Log • Weekly Tally Sheet

Crisis Counseling Program Resources	
Resource Type	Resource Name
CCP Data Forms and Training https://www.samhsa.gov/dtac/CCP-toolkit/ccp-data-forms-trainings	<ul style="list-style-type: none"> • Adult Assessment and Referral Tool • Adult Assessment and Referral Tool Response Card • Child/Youth Assessment and Referral Tool • Child Youth Assessment and Referral Tool Response Card • Participant Feedback Survey • Participant Feedback Survey Guidelines for Trainers • Participant Feedback Survey Guidelines for Counselors • Participant Feedback Survey Cover Letter • Service Provider Feedback Form • Service Provider Feedback Form Task Timeline • Boilerplate Service Provider Feedback Form Announcement • Boilerplate Service Provider Feedback Form Cover Letter • Boilerplate Service Provider Feedback Form Thank You/Reminder

The Crisis Counseling Program will be administered according to DCF Guidance 23, which can be found at following link using the applicable fiscal year: <http://www.myflfamilies.com/service-programs/samh/managing-entities/>.