



HIPAA Notice of Privacy Practices

1. HIPAA Notice of Privacy Practices Org (45 CFR 164.520(b)) Is the notice written in plain language?
2. HIPAA Notice of Privacy Practices Org (45 CFR 164.520(b)(1)(ii)(A)) Does the notice contain descriptions, including examples, of permitted disclosures for the purposes of treatment, payment, and health care operations?
3. HIPAA Notice of Privacy Practices Org (45 CFR 164.520(b)(1)(ii)(B)) Does the notice contain descriptions of other permitted disclosures that do not require consent?
4. HIPAA Notice of Privacy Practices Org (45 CFR 164.520(b)(1)(ii)(E)) Does the notice indicate that all other disclosures require written consent, and that consent may be revoked?
5. HIPAA Notice of Privacy Practices Org (45 CFR 164.520(b)(1)(iv)(A)) Does the notice contain a statement of the individual's right to request restrictions on certain uses of protected healthcare information? Does the notice contain a brief description of how an individual may exercise this right?

*Note that the notice may also indicate that the provider is not required to agree to the requested restrictions.
6. HIPAA Notice of Privacy Practices Org (45 CFR 164.520(b)(1)(iv)(B)) Does the notice contain a statement of the individual's right to receive confidential communications of protected healthcare information including the right to request it be provided through alternative means? Does the notice contain a brief description of how an individual may exercise this right?
7. HIPAA Notice of Privacy Practices Org (45 CFR 164.520(b)(1)(iv)(C)) Does the notice contain a statement of the individual's right to inspect and copy protected health information? Does the notice contain a brief description of how an individual may exercise this right?
8. HIPAA Notice of Privacy Practices Org (45 CFR 164.520(b)(1)(iv)(D)) Does the notice contain a statement of the individual's right to amend protected health information? Does the notice contain a brief description of how an individual may exercise this right?
9. HIPAA Notice of Privacy Practices Org (45 CFR 164.520(b)(1)(iv)(E)) Does the notice contain a statement of the individual's right to receive an accounting of disclosures of protected health information? Does the notice contain a brief description of how an individual may exercise this right?
10. HIPAA Notice of Privacy Practices Org (45 CFR 164.520(b)(1)(v)(A) and (B)) Does the notice contain a statement of the provider's duties to maintain privacy of PHI, to provide notice of privacy practices, and to abide by the terms of the current notice of privacy?
11. HIPAA Notice of Privacy Practices Org (45 CFR 164.520(b)(1)(v)(C)) If so, does the notice describe how the organization will provide individuals with the revised notice of privacy?
12. HIPAA Notice of Privacy Practices Org (45 CFR 164.520(b)(1)(vi)) Does the notice contain a statement indicating that individuals may complain to the provider or to the Secretary of the US Department of Health and Human Services if they believe their privacy rights have been violated?
13. HIPAA Notice of Privacy Practices Org (45 CFR 164.520(b)(1)(vi)) Does the notice contain a brief description of how the individual files a complaint with the provider?



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14. HIPAA Notice of Privacy Practices Org (45 CFR 164.520(b)(1)(vii)) Does the notice contain a statement that an individual will not be retaliated against for filing a complaint?

15. HIPAA Notice of Privacy Practices Org (45 CFR 164.520(b)(1)(vii)) Does the notice contain the name or the title, and a telephone number of person or office to contact regarding complaints?

16. HIPAA Notice of Privacy Practices Org (45 CFR 164.520(b)(1)(viii)) Does the notice contain an effective date?

17. HIPAA Notice of Privacy Practices Org (45 CFR 164.520(c)(3)(i)) If the NSP maintains a web site that provides information about the NSP's customer services or benefits, does the NSP prominently post its notice on the web site and make the notice available electronically through the web site?