



FACT Model Fidelity

1. FACT Model Fidelity Adm & Dis 44 Admission and Discharge Criteria: Do admission criteria specify target population?
2. FACT Model Fidelity Adm & Dis 45 Admission and Discharge Criteria: Do discharge criteria include demonstrated ability to perform successfully in major role areas over time?
3. FACT Model Fidelity Adm & Dis 46 Admission and Discharge Criteria: Are discharges mutually determined by participant and team?
4. FACT Model Fidelity Adm & Dis 47 Admission and Discharge Criteria: Does the team assume long-term treatment orientation?
5. FACT Model Fidelity Hours of Op 54 Hours of Operation: Is staff on duty 7 days per week?
6. FACT Model Fidelity Hours of Op 55 Does the program operate 12 hours on weekdays?
7. FACT Model Fidelity Hours of Op 56 Does the program operate at least 8 hours on weekend days and holidays?
8. FACT Model Fidelity Hours of Op 57 Hours of Operation: Are team members on-call for 24 hour coverage?
9. FACT Model Fidelity Hours of Op 58 Hours of Operation: Are team members available by phone and face-to-face with back-up by team leader and psychiatrist?
10. FACT Model Fidelity Inter-Agency 51 Inter-Agency Relationships: Can the team leader produce evidence of collaboration for documentation?
11. FACT Model Fidelity Inter-Agency 52 Inter-Agency Relationships: Is there active collaboration with other human services providers?
12. FACT Model Fidelity Inter-Agency 53 Inter-Agency Relationships: Is there active participant-specific liaison with SSA, health care providers, and other agency assigned workers?
13. FACT Model Fidelity Office Space 48 Office Space: Is office space easily accessible to participants and families?
14. FACT Model Fidelity Office Space 49 Office Space: Does common workspace/layout promote communication?
15. FACT Model Fidelity Office Space 50 Office Space: Is there an in-office medication storage area?
16. FACT Model Fidelity P&P 71 Policy and Procedure: Do policies and procedures govern admission and discharge criteria and procedures?



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17. FACT Model Fidelity P&P 72 Policy and Procedure: Do policies and procedures govern job descriptions?
18. FACT Model Fidelity P&P 73 Policy and Procedure: Do policies and procedures govern performance appraisals?
19. FACT Model Fidelity P&P 74 Policy and Procedure: Do policies and procedures govern training plans?
20. FACT Model Fidelity P&P 75 Policy and Procedure: Do policies and procedures govern program organization & operation (program hours, on-call, service intensity, staff communication, team approach & staff supervision)?
21. FACT Model Fidelity P&P 76 Policy and Procedure: Do policies and procedures govern assessment and recovery planning?
22. FACT Model Fidelity P&P 77 Policy and Procedure: Do policies and procedures govern medical records management?
23. FACT Model Fidelity P&P 78 Do policies and procedures govern service scope including case management?
24. FACT Model Fidelity P&P 79 Policy and Procedure: Do policies and procedures govern service scope including crisis assessment & intervention?
25. FACT Model Fidelity P&P 80 Policy and Procedure: Do policies and procedures govern service scope including symptom assessment, management & supportive therapy?
26. FACT Model Fidelity P&P 81 Policy and Procedure: Do policies and procedures govern service scope including medication prescription, administration, monitoring & documentation?
27. FACT Model Fidelity P&P 82 Policy and Procedure: Do policies and procedures govern service scope including substance abuse services?
28. FACT Model Fidelity P&P 83 Policy and Procedure: Do policies and procedures govern service scope including work related services?
29. FACT Model Fidelity P&P 84 Policy and Procedure: Do policies and procedures govern service scope including activities of daily living?
30. FACT Model Fidelity P&P 85 Policy and Procedure: Do policies and procedures govern service scope including social relationships?
31. FACT Model Fidelity P&P 86 Policy and Procedure: Do policies and procedures govern service scope including interpersonal relationships?
32. FACT Model Fidelity P&P 87 Policy and Procedure: Do policies and procedures govern service scope including leisure time?



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33. FACT Model Fidelity P&P 88 Policy and Procedure: Do policies and procedures govern service scope including support services?
34. FACT Model Fidelity P&P 89 Policy and Procedure: Do policies and procedures govern service scope including education & support to families & other supports?
35. FACT Model Fidelity P&P 90 Policy and Procedure: Do policies and procedures govern enrolled participant rights?
36. FACT Model Fidelity P&P 91 Policy and Procedure: Do policies and procedures govern program performance improvement and evaluation?
37. FACT Model Fidelity P&P 92 Policy and Procedure: Do policies and procedures ensure 80% of participants live in independent community living?
38. FACT Model Fidelity P&P 93 Policy and Procedure: Do policies and procedures ensure legal advocacy is provided as needed?
39. FACT Model Fidelity Program 41 Program Size and Intensity: Does the program size not exceed 100 participants?
40. FACT Model Fidelity Program 42 Are participants contacted face-to-face an average of 3 times per week?
41. FACT Model Fidelity Program 43 Are clinically compromised participants contacted multiple times daily?
42. FACT Model Fidelity Staff Comp 01 Does the minimum size team include 12.3 employees?
43. FACT Model Fidelity Staff Comp 02 Is a psychiatrist or psychiatric ARNP about 16 hours per 50?
44. FACT Model Fidelity Staff Comp 03 Is there 1 FTE program assistant?
45. FACT Model Fidelity Staff Comp 04 Is there 1 FTE team leader (licensed professional)?
46. FACT Model Fidelity Staff Comp 05 Are there 3 nurses with at least one being qualified as an RN?
47. FACT Model Fidelity Staff Comp 06 Are there 2 licensed mental health professionals?
48. FACT Model Fidelity Staff Comp 07 Is there 1 substance abuse specialist (may be 1 of the licensed mental health professionals)?



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49. FACT Model Fidelity Staff Comp 08 Is there 1 FTE peer specialist?
50. FACT Model Fidelity Staff Comp 09 Is there 1 employment specialist?
51. FACT Model Fidelity Staff Roles 10 Team Leader: Does the team leader lead the daily organizational team meeting?
52. FACT Model Fidelity Staff Roles 11 Team Leader: Is the team leader available to the team for clinical supervision?
53. FACT Model Fidelity Staff Roles 12 Team Leader: Does the team leader provide 1:1 supervision to staff?
54. FACT Model Fidelity Staff Roles 13 Team Leader: Does the team leader function as a practicing clinician?
55. FACT Model Fidelity Staff Roles 14 Team Leader: Does the team leader assigns team members including a primary case manager to each new participant?
56. FACT Model Fidelity Staff Roles 15 Psychiatrist or ARNP: Does the Psychiatrist or ARNP conduct psychiatric and health assessments?
57. FACT Model Fidelity Staff Roles 16 Does the Psychiatrist or ARNP supervise psychiatric/psychopharmacological treatment of all enrolled participants?
58. FACT Model Fidelity Staff Roles 17 Does the Psychiatrist or ARNP monitor non-psychiatric medical conditions & medications?
59. FACT Model Fidelity Staff Roles 18 Does the Psychiatrist or ARNP supervise medication management system with nurses?
60. FACT Model Fidelity Staff Roles 19 Psychiatrist or ARNP: Does the Psychiatrist or ARNP provide brief therapy and diagnostic/medication education to enrolled participants?
61. FACT Model Fidelity Staff Roles 20 Does the Psychiatrist or ARNP provide crisis intervention on-site?
62. FACT Model Fidelity Staff Roles 22 Does the Psychiatrist or ARNP attend daily organizational & recovery planning meetings?
63. FACT Model Fidelity Staff Roles 23 Does the Psychiatrist or ARNP provide clinical supervision to staff including RN and LPNs?
64. FACT Model Fidelity Staff Roles 24 If participant is hospitalized, does the Psychiatrist or ARNP actively collaborate with inpatient care providers to ensure continuity of care?



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65. FACT Model Fidelity Staff Roles 25 Does the ARNP, have continual access to and weekly consultation with a board certified psychiatrist?
66. FACT Model Fidelity Staff Roles 26 Does the RN, LPN and MD manage the medication system?
67. FACT Model Fidelity Staff Roles 27 Do nurses administer and document medication treatment?
68. FACT Model Fidelity Staff Roles 28 Do nurses screen and monitor for medical problems and side effects?
69. FACT Model Fidelity Staff Roles 29 Do nurses coordinate services with other health providers?
70. FACT Model Fidelity Staff Roles 30 Do nurses provide education on health promotion & prevention?
71. FACT Model Fidelity Staff Roles 31 Do nurses provide education about medication side effects?
72. FACT Model Fidelity Staff Roles 32 Do nurses provide strategies for medication compliance?
73. FACT Model Fidelity Staff Roles 33 Does the employment specialist serve as mentor to staff for employment?
74. FACT Model Fidelity Staff Roles 34 Does the employment specialist maintain liaison with DVR and training agencies?
75. FACT Model Fidelity Staff Roles 35 Employment Specialist: Does the employment specialist provide a full range of work services (job development, assessment, job support, career counseling)?
76. FACT Model Fidelity Staff Roles 36 Key Staff Roles - Peer Specialist: Is this position integrated within the team?
77. FACT Model Fidelity Staff Roles 37 Peer Specialist: Does the peer specialist share roles with other team members?
78. FACT Model Fidelity Staff Roles 38 Peer Specialist: Does the peer specialist provide individual and group support services?
79. FACT Model Fidelity Staff Roles 39 Does the substance abuse specialist serve as mentor to staff for assessing, planning and treating substance use?
80. FACT Model Fidelity Staff Roles 40 Does the substance abuse specialist provide supportive treatment individually & in groups (i.e., CBT, motivational interviewing)?



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81. FACT Model Fidelity Team 59 Team Communication and Planning: Are organizational team meetings held daily Monday-Friday?
82. FACT Model Fidelity Team 60 Are organizational team meetings completed within 45-60 minutes?
83. FACT Model Fidelity Team 61 Team Communication and Planning: Is member status reviewed via daily log and staff report?
84. FACT Model Fidelity Team 62 Team Communication and Planning: Does the team leader facilitate discussion & recovery planning?
85. FACT Model Fidelity Team 63 Team Communication and Planning: Are services & contacts scheduled per recovery plans and triage?
86. FACT Model Fidelity Team 64 Team Communication and Planning: Are staff assignments determined?
87. FACT Model Fidelity Team 65 Team Communication and Planning: Are daily staff assignments prepared?
88. FACT Model Fidelity Team 66 Team Communication and Planning: Is service provision monitored and coordinated?
89. FACT Model Fidelity Team 67 Team Communication and Planning: Are all staff contacts with participants logged?
90. FACT Model Fidelity Team 68 Team Communication and Planning: Are recovery planning meetings held weekly?
91. FACT Model Fidelity Team 69 Team Communication and Planning: Are recovery planning meetings held by senior staff?
92. FACT Model Fidelity Team 70 Team Communication and Planning: Is the recovery planning meetings schedule posted 2 months ahead?