

LUTHERAN SERVICES FLORIDA

JOB

OPPORTUNITIES

The following position is currently open. If you would like to apply for an opening listed, please submit a memo with a resume stating your qualifications. Your resume must be received within five (5) business days. Non-exempt employees must have six (6) months tenure and exempt employees must have one (1) year tenure in current position to be eligible for posting. Lutheran Services Florida is an Equal Opportunity Employer. Drug Free Workplace.

POSITION	PROGRAM/ DIVISION	FT/PT E/NE	EDUC./EXP. REQUIREMENTS	RESPONSIBILITIES Include but not limited	STARTING SALARY
Chief Financial Officer Contact: Matt Rosen Mrosen@lsfnet.org JPR 2505	Tampa/Jacksonville	FT/E	<ul style="list-style-type: none"> - Bachelors degree and CPA required -Minimum 10 years experience working in non-profit environment -Excellent written and oral communication skills -Ability to work in a team environment and working knowledge of federal, state and local contracts, grants management and federal regulations and reporting requirements governing non-profits -Business astuteness, results oriented, possess analytical skills and be able to make difficult decisions -Ability to identify information, be forward thinking, always aware of Agency's needs and commitment to its mission and values and ability to be flexible -Collaborative management and working style -Ability to achieve goals using influence and negotiation skills 	<ul style="list-style-type: none"> -All financial and internal control activities of the program, including but not limited to the preparation of monthly financial statements, proper recording of all transactions, overseeing the preparation of the annual audit, cash management and risk management activities -Establish strong working relationships with colleagues, peers, subordinates, staff as well as funders, subcontractors and collaborators -Analyses and monitors spending and identifies potential problems -Designs, establishes and administers an integrated financial reporting system with appropriate internal controls 	To Be Determined