

LUTHERAN SERVICES FLORIDA

JOB

OPPORTUNITIES

The following position is currently open. If you would like to apply for an opening listed, please submit a memo with a resume stating your qualifications. Your resume must be received within five (5) business days. Non-exempt employees must have six (6) months tenure and exempt employees must have one (1) year tenure in current position to be eligible for posting. Lutheran Services Florida is an Equal Opportunity Employer. Drug Free Workplace.

POSITION	PROGRAM/ DIVISION	FT/PT E/NE	EDUC./EXP. REQUIREMENTS	RESPONSIBILITIES	STARTING SALARY
VICE PRESIDENT HUMAN RESOURCES Contact: Human Resources pbeal@lsfnet.org JPR 2292, NPR 3579	CENTRAL SERVICES	FT/E	-BA or BS in Human Resources required -JD in Employment Law preferred -Fifteen years experience in the areas of human resource management, law, risk management and/or social service administration -Knowledge of social service administration/management and staff supervision -Outstanding management skills -Ability to solve, think under pressure and apply principles of logical thinking to a wide range of intellectual and practical problems -Advanced ability to understand, analyze, write and interpret legal and technical documents, and advise the Board and Management on legal matters -Energy, persistence and stamina sufficient for extended working hours and engaging in extended travel	-Provide Leadership and vision in the development and direction of the people-related functions of the Agency -Manage and direct the legal, administrative and risk management components of the Agency, and assist in building and developing the organizational structure necessary to achieve institutional goals and fulfill the Agency's strategic plan -Serve as In-House Legal Counsel of the Agency -Manage the human resources staff and function to ensure the effective functioning of all major human resources activities including wage and salary administration, benefit administration, personnel policies and procedures and compliance with state and federal labor laws	Negotiable