

## LUTHERAN SERVICES FLORIDA

# JOB OPPORTUNITIES

The following position is currently open. If you would like to apply for an opening listed, please submit a memo with a resume stating your qualifications. Your resume must be received within five (5) business days. Non-exempt employees must have six (6) months tenure and exempt employees must have one (1) year tenure in current position to be eligible for posting. Lutheran Services Florida is an Equal Opportunity Employer. Drug Free Workplace.

POSITION	PROGRAM/ DIVISION	FT/PT E/NE	EDUC./EXP. REQUIREMENTS	RESPONSIBILITIES	STARTING SALARY
<p><b>FAMILY SUPPORT SERVICES SPECIALIST</b></p> <p>Contact: Shellie Green 239-461-7645</p> <p>JPR # 2201, PAF 23498, POS 7248</p>	<p><b>CMO – SOUTHWEST REGION</b></p>	<p>FT/NE</p>	<ul style="list-style-type: none"> <li>-HS Diploma, some college pref.</li> <li>-One to three years experience in community service agencies</li> <li>-Good time management, organization, verbal and written communication and interpersonal skills</li> <li>-Ability to function in a multi cultural environment effectively with clients, co-workers, volunteers, government agencies and general public</li> <li>-Dependability, discretion and good judgment</li> <li>-Ability to drive, use phone, sit for long periods of time, write notes as required</li> <li>-May fill in for clerical staff by answering phones and assisting with filing</li> <li>-Prefer evening and weekend availability</li> </ul>	<ul style="list-style-type: none"> <li>-Must have own personal insured vehicle to transport children to and from placements, supervised visits, medical and dental appointments</li> <li>-Supervise clients in the office</li> <li>-Assist in supervised visitation between parents and children</li> </ul>	<p><b>\$21,362</b></p>