

LUTHERAN SERVICES FLORIDA

JOB OPPORTUNITIES

POSTING PERIOD: MARCH 8 – MARCH 19, 2010

The following position is currently open. If you would like to apply for an opening listed, please submit a memo with a resume stating your qualifications. Your resume must be received within five (5) business days. Non-exempt employees must have six (6) months tenure and exempt employees must have one (1) year tenure in current position to be eligible for posting. Lutheran Services Florida is an Equal Opportunity Employer. Drug Free Workplace.

POSITION	PROGRAM/ DIVISION	FT/PT E/NE	EDUC./EXP. REQUIREMENTS	RESPONSIBILITIES	STARTING SALARY
ORIENTATION INSTRUCTOR Contact: Rosemarie Connor 813-676-9412 JPR# 2229, PAF 23097, Pos 5120	IAS TAMPA - TAMPA BAY REGION	FT/NE	-AA or AS in Human Service Field required; Bachelor's Degree in Education preferred -Three years experience in teaching and/or training adults -Extensive knowledge of teaching principles, training methods and techniques in adult education -Good written and oral communication, interpersonal, organizational skills -Good computer skills (Word & Excel) -Must have great organizational skills -Must be a self-starter, who can work independently -Must be able to work with people from different cultures	-Research and obtain educational materials needed to provide group and individual assimilation training to high risk refugees including but not limited to Daily Living Skills, Public Benefits, Education System, Home Management, Money Management, Public Transportation, Health Care, Safety & Nutrition and overall Cultural Adjustment	\$26,797